

**Minutes of the Parish Council Meeting of Fringford Parish Council, held on
Monday 15 October 2012, in the Chinnery Room of Fringford Village Hall**

Present: Mick Cowland, John Fargin, Les Harris, David McCullagh (Chairman),
John Reader, Adrian Thwaites
In attendance: Jane Olds (Parish Clerk)
Apologies: Roger Williams

Welcome

David McCullagh welcomed everyone to the meeting.

1. Apologies

Roger Williams' apologies were considered and accepted.

2. Declarations of Interests

No declarations of interest were received.

3. Public Participation

No members of public attended the meeting

4. Minutes of the Meeting held on 17 September 2012

It was **RESOLVED** that these be accepted as a true copy and signed by the Chair.

5. Matters Arising from the Minutes

There were no matters arising from the minutes other than those already on the agenda

6. Report from District and County Councillors

There was no report from either the District or County Councillor

7. Royal British Legion Poppy Wreath

The Councillors **RESOLVED** to agree the donation of £100 under S137 Power to the Royal British Legion Poppy Appeal

8. Village Hall

a. To discuss payment of the Village Hall insurance

The Councillors **RESOLVED** to agree to pay the 50% contribution towards the Village Hall Buildings Insurance. The total bill is £1,026.59 including a £25 administration charge therefore the Parish Council will pay £513.30.

b. To discuss payment of the Village Hall roof repairs

The repairs have been completed and will be payable shortly. The agreement between the Village Hall Committee and the Parish Council is that the Parish Council pays for external work and the Village Hall Committee pays for internal works. The breakdown is:

Replace old lead work	£672.00
Fix damaged chipboard in roof	£1,908.00
Replace broken roof tiles	£702.00
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Total	£3,282.00

Insurance claim of	£826.45
Amount due from Parish Council (less insurance claim)	£2,455.55
VAT Element which can be reclaimed	£409.26
Total to be paid excl VAT	£2,046.29

The Councillors **RESOLVED** to agree to pay for the work on receipt of the insurance claim money and an invoice for the work addressed to the Parish Council.

9. Finance

a. To Receive the Financial Report

The Clerk gave the Councillors the report.

The current balances, as of 1 October 2012 are

Community Account	£1,352.32
Income to Community Account: Hire of Green for fairground £50 and 2 years' rent from the Village Hall £2	£52.00
Unpresented Cheques	£150.00
Business Saver Account	£18,608.15
Income to Saver account: £1.69 interest and £4,750 Precept	£4,751.69

The Councillors **RESOLVED** to transfer £4,000 from the Saver Account to the Community Account. Les Harris agreed to arrange the transfer.

The Councillors **RESOLVED** to agree that Adrian Thwaites be added to the mandate and the Clerk will arrange the appropriate forms.

b. To receive the report from the External Auditors

The Councillors noted that the Clerk had omitted to complete the Cash and Short term investments box on the form – for which she apologised. Otherwise, the Auditors were happy with the submission. The Notice of Conclusion of Audit will be posted on the noticeboard.

c. To consider invoices for payment

The Councillors **RESOLVED** to approve the following invoices for payment:

Payment to	Cheque Number	Amount
Green Scythe Ltd (Invoice no: 2746)	100615	£124.22
BDO LLP (External Audit Invoice no: 1134038)	100616	£144.00
Fringford Village Hall for Insurance	100617	£513.30
The Clerk for contribution towards Clerk's Manual	100618	£10.72
Royal British Legion (S137 donation)	100619	£100.00

Payment to	Cheque Number	Amount
The Clerk for Newsletter printing and admin costs	100620	£66.46

10. Parish Matters

a. To discuss the road across The Green

The Clerk has met with Louise Wilson from Oxfordshire Highways who has presented two alternatives.

- Gridforce which is a tile system made from reinforced 100% recycled plastic through which grass can grow or filled with gravel
- Grasscrete which is the same as the parking near the playground.

The Councillors agreed that more information needed to be obtained regarding financing and the most suitable surface. They **RESOLVED** to ask the Clerk to write to the owner of the grass outside Green Farm requesting permission to renovate, to write to OCC to request the specification required for reinforcement and to contact Viridor Credits to find out if the project would be suitable for funding.

b. To discuss the Bull Field stile

The farmer who leases the field reported that he is unhappy about having a gate installed because of the possibility that the sheep may escape.

The Councillors **RESOLVED** to ask the Clerk to contact Oxfordshire Footpaths to report that there had been a number of complaints about the stile, particularly its inaccessibility and general deterioration and to ask for it to be replaced with a kissing gate.

c. To discuss the distribution of newsletters

Following the publication of the newsletter the Councillors decided to accept Roger Williams' offer to distribute the newsletters, but to have a contingency plan if he was not available. The roads the Councillors have delivered to in the past are:

David McCullagh - Crosslands and Main Street from Violet Cottage to Kohanka
 John Reader - Rectory Lane
 Adrian Thwaites – Manor Road, The Manor, Lime Tree Cottage and West Barn
 Les Harris – The Green, up Stratton Audley Road to the pub
 Mick Cowland – St Michael's Close and The Laurels
 John Fargin – Church Close
 Roger Williams – Stratton Audley Road

The Clerk will bring an annotated map to the next meeting.

d. To discuss quotation for tree work in Crosslands

The Clerk had received a quotation from Tree Solutions to reduce height of all silver birch trees, remove two dead silver birches, reduce the crowns of two cherry trees and one field maple and to chip the debris under the trees and rake out.

The Councillors **RESOLVED** to accept the quotation of £580 inclusive of VAT and asked the Clerk to arrange the work.

e. To discuss arrangements for winter snow clearance

The Councillors **RESOLVED** to agree to continue with the arrangement with Mr Wise whereby he will snowplough the village when necessary.

11. Planning Applications

a. Application no: 12/01285/F, Mr & Mrs Herring, Installation of vehicle wash facility – re-submission of 12/00382/F was considered at a meeting on 1 October.

The Parish Council objected to the proposal on the following grounds:

- noise and disturbance to the surrounding neighbours of the use of industrial steam pressure washers close to the boundary of the property
- the effect on the neighbouring properties of this noise
- the impact on the character of the surrounding area which is a rural agricultural area not suitable for commercial use
- the likely precedent that approval may set for similar further inappropriate development in this rural environment

b. Application No. 11/01160/F – Rosemary Cottage. The Clerk had written to Mr Bob Duxbury, but had not received a full answer to the many questions. The Councillors **RESOLVED** to ask the Clerk to write to Mr Duxbury asking why there had been no response to date so that the Parish Council could report to parishioners.

The Councillors are extremely concerned that the plans which were submitted for the Council's examination were not the plans which were passed by CDC.

12. Correspondence Received

The Clerk notified the Councillors of a number of items of correspondence.

- a.** Invitation to the Countryside Forum on 17 October
- b.** Invitation to join the HS2 Community Forum
- c.** CDC Consultation Statement of Licensing Principles
- d.** Community Resilience event at Bodicote House on 25 October

13. Reports from meetings

No meetings were attended

14. Any Other Business

- a.** There was a request from a parishioner to ask the Village Hall Committee to move the Bonfire sign from the turning onto the main Bicester Road as it was obscuring the view down the road.
- b.** The Bonfire preparations for 5 November are going well.
- c.** David McCullagh will give the Council a report on the War Memorial to the next meeting.

15. Date of next meeting

- a.** Monday 19 November 2012 at 7.45pm

The meeting closed at 8.30pm

Signed Dated